



Overview

The Victorian Nursing and Midwifery Trust (formally the Nurses Board of Victoria Legacy Limited) is seeking applications direct from health services for major grant funding to undertake dedicated nursing and/or midwifery research and education. It is envisaged that up to \$100,000 per grant will be awarded this calendar year for disbursement in the next calendar year.

As the number of applications for major grants are expected to exceed funding, only one application per health service will normally be accepted. The Trustee considers the health service to be in the best position to judge the merits of its potentially competing applications.

However, a major health service operating over several sites may submit a second application for consideration provided at least one application relates to research in the area of aged care or mental health.

The terms of The Victorian Nurses and Midwives Trust require that research and education to advance and foster the practice of nursing or midwifery in Victoria to improve the quality and safety of patient outcomes.

This is an exciting opportunity for health services to be innovative, lead dedicated nursing or midwifery research and contribute to an improvement in clinical practice and advance patient outcomes.

The health service may partner with other Victorian health services and/or academic bodies; however, this is not mandatory. The health service must be the primary partner and it must be evident, that their research team has the experience to lead the project.

Funding will not be provided for clinical trials or research that cannot clearly demonstrate practical outcomes and better patient care. No funding will be provided to support conference attendance, or study tours.

Instructions for Completion

All submissions should use this submission template.

All parts of this template should be completed, and the submission lodged before the closing date for submissions.

Any additional supporting information should be attached to the completed submission and clearly referenced.

A joint submission must be signed and dated by the Executive Director Nursing and Midwifery (or equivalent) of each health service and the lead academic partner (if any).

Submissions must be delivered via www.vnmt.org/major-application

Closing date: *Please see www.vnmt.org/grants. (Late applications will not be accepted).*

1. Lead Health Service Details

A health service must be the lead for the project and the project should identify how any outcomes will have a direct impact on day-to-day nursing / midwifery patient care.

1.2	Name of service provider	
	Postal address	
	Office address (if different from postal address)	
	Contact person	
	Position/title	
	Telephone number	
	E-mail address	

2. Academic Partner details (as applicable)

2.2	Name of institution	
	Postal address	
	Office address (if different from postal address)	
	Contact person	
	Position/title	
	Telephone number	
	E-mail address	

3. Second Partner health service details (as applicable)

2.2	Name of service provider	
	Postal address	
	Office address (if different from postal address)	
	Contact person	
	Position/title	
	Telephone number	
	E-mail address	

4. Overview of Proposal

Provide a brief overview of your proposal in plain English.

(Word limit 500 words)

5. Submission Criteria

Provide your responses against each of the evaluation criteria

Criterion 1: Experience and expertise to deliver the proposed project. (Word Limit – 800 Words)

Your response to this criterion should include evidence of:

- *Personnel leading the project*
- *Advantages of the partnership model (as applicable)*
- *Track record of achievement*
- *Commitment of organisation to support individual project holder / researcher*



**Criterion 2: Identification of the gap in service provision or clinical practice capability
(Significance of the project) (Word Limit – 800 Words)**

Your response to this criterion should include evidence of the 'why':

- *Key driver(s) for the project - (what is the identified gap or how will it impact the health service / patient care)*
- *Is there local data to support the need?*
- *What other research has been done in this area? (Include research literature)*
- *Alignment to industry quality and safety guidelines (eg: NHSQSA)*
- *Impact and opportunity for change*



Criterion 3: Proposed Methods (*Word Limit – 800 Words*)

Your response to this criterion should include evidence of:

- *Research design*
- *Aims of the project*
- *Methods*
- *Significance*
- *Sample group*
- *Ethical considerations*
- *Milestones and timelines*



Criterion 4: Organisational Capacity and Readiness (*Word Limit – 800 Words*)

Your response to this criterion should include evidence of:

- *Commitment and support at a senior organisational level (preferably executive)*
- *Alignment to organisational strategic priorities*
- *Identification of lead partners (including multidisciplinary - as applicable)*
- *Ability to recruit participants within the timeframe*
- *Ability to achieve ethics approval in a timely manner*



Criterion 5: Sustainability (*Word Limit – 800 Words*)

Your response to this criterion should include evidence of:

- *Consideration of 'next steps'*
- *Implementation of the evaluation framework*
- *Plans to disseminate findings (publication/ conference etc)*

6. Qualifications and Experience of Key Staff

Please insert as many staff as applicable. If more space is required, please upload an annexure sheet in the same format as below.

Staff Member #1	
Name	
Title/office held	
Qualifications	
Evidence of current nursing/midwifery registration	
Previous experience	
Role and functions to be performed	

Staff Member #2	
Name	
Title/office held	
Qualifications	
Evidence of current nursing/midwifery registration	
Previous experience	
Role and functions to be performed	

Staff Member #3	
Name	
Title/office held	
Qualifications	
Evidence of current nursing/midwifery registration	
Previous experience	
Role and functions to be performed	

Major Grant Application Form

Staff Member #4	
Name	
Title/office held	
Qualifications	
Evidence of current nursing/midwifery registration	
Previous experience	
Role and functions to be performed	

Staff Member #5	
Name	
Title/office held	
Qualifications	
Evidence of current nursing/midwifery registration	
Previous experience	
Role and functions to be performed	

Staff Member #6	
Name	
Title/office held	
Qualifications	
Evidence of current nursing/midwifery registration	
Previous experience	
Role and functions to be performed	

7. Budget

Proposed Salary and Wages Cost & All Additional Costs

For this section, please use the budget template which can be found at www.vnmt.org/major-application.

Once complete, please upload the budget with your application, attaching this application form and any other supporting documentation.

8. Further Information

Previous and/or Current Recipient of Funding relative to the submission or other research

(If partnering with an Academic Institution, has any person associated with this application received funding from the Trust and, if so, when)

Funding Source:

Conflicts of interest

Where applicable, the applicant must also describe a strategy designed to avoid any conflict of interest.

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Endorsement

The joint submission must be signed by the Executive Director of Nursing and Midwifery (or equivalent) of each health service.

Lead health service

Signature of authorised officer	
Name of authorised officer	
Title/office held	Executive Director of Nursing and Midwifery
Date	



Major Grant Application Form

Partner Academic Institution (as applicable)

Signature of authorised officer	
Name of authorised officer	
Title/office held	
Date	

Second health service (as applicable)

Signature of authorised officer	
Name of authorised officer	
Title/office held	
Date	

End of Application